

**NAPA RIVER RECLAMATION DISTRICT #2109**  
**MINUTES**  
**MEETING OF THE BOARD OF TRUSTEES**  
**January 8, 2026**  
**Milton Road, Napa, CA 94559**

**1. Call Meeting to Order/Roll Call**

The meeting was called to order by Chairman Lagorio at 6:00 PM  
All Trustees were Present: Lagorio (FL), Newman (RN), Chretien (AC), Finnegan (MF), Winters (JW)

**2. Approval of Minutes**

Minutes of December 11, 2025 Regular Board Meeting

Motion to approve December 11 minutes by Trustee Winters, seconded by Trustee Chretien.  
Motion passed unanimously.

**Ayes: FL, RN, AC, MF, JW**

**3. Public Comment**

None.

**4. Consent Items**

**A. Approve claims paid from December 2025**

Motion to approve claims from December 2025 made by Trustee Newman, and seconded by Trustee Winters. Motion passed unanimously.

**Ayes: FL, RN, AC, MF, JW**

**5. Old Business**

None.

**6. Administrative and Other Items**

**A. Presentation of the Annual Audited Financial Report by Auditor-Controller, Tracy Schulze. Informational item only.**

Auditor-Controller Tracy Schultze presented the report prepared by independent auditor Charles Pillon, CPA. She reviewed the auditor's findings and the financial statements included in the report and provided an overview of property tax and ERAF (Educational Revenue Augmentation Fund) revenue, including how those amounts are determined.

**B. Discussion and possible action to review proposals and approve work to fill in the hole in the leach fields where water is collecting.**

Chairman Lagorio reported that Crown Hill quoted on base rock to fill in the area -- to have 20 cubic yards of base rock delivered would be \$1600, 10 yards delivered would be \$870. Chairman Lagorio and Trustee Winters will get quotes for the work to spread the base rock.

**C. Discussion and possible action regarding review of recommendations presented at the November Board meeting for revisions to the Personnel Handbook. If no additional revisions are proposed, the Board may consider adoption of the 2025/2026 edition of the Personnel Handbook by Resolution #2026-01.**

No action taken as Stacey reported that there are still unresolved questions regarding payroll and deferred compensation. The Trustees had no additional recommendations for revisions.

**D. Status report and recommendations from subcommittee and staff regarding proposed amendment to the NSU agreement.**

Trustee Finnegan reported that County Counsel reviewed NSU's proposed amendment and made recommended revisions. The subcommittee just received County Counsel's recommendations and has not had the opportunity to review them.

## **7. Monthly Reports**

**A. NSU Monthly Report:**

NSU December report was presented and reviewed.

**B. YTD Budget vs. Actual Report**

Financial reports through December were presented and reviewed.

## **8. Board Member Reports and Announcements**

- Trustee Finnegan reported that after recent repairs made by NSU, there is no backup old-style pump at the plant. Chairman Lagorio and Trustee Finnegan will inquire about keeping the old pump(s) that Talbot Engineering is replacing when they retrofit the 4 road stations. One or more of these pumps may be useful to keep as backup pumps. The Board also needs to consider ordering an additional new pump to have as a backup for the retrofitted stations.
- Steve Finnegan is going to Central Valley to get a pipe to use on the tank to facilitate pump outs.
- Trustee Winters expressed appreciation for the assistance from the volunteer firefighters with sandbags and other flooding issues during the recent storms.
- Trustee Newman reported that the volunteer firefighters are organizing the bonfire on Saturday, January 10<sup>th</sup>.

## 9. Staff Report

No report.

## 10. District Board of Trustees Member Future Agenda Items

- A. Discussion and possible action to review proposals and approve work to fill in the hole in the leach fields where water is collecting.
- B. Discussion and possible action regarding review of recommendations presented at the November Board meeting for revisions to the Personnel Handbook. If no additional revisions are proposed, the Board may consider adoption of the 2025/2026 edition of the Personnel Handbook by Resolution #2026-01.
- C. Status report and recommendations from subcommittee and staff regarding proposed amendment to the NSU agreement.
- D. Discussion and possible action to approve purchase of a new pump to keep as a backup.

## 11. Adjournment

**Adjourn to the Board of Trustees regular meeting on February 12, 2026.**

Trustee Newman moved to adjourn the meeting at 6:47 p.m. Trustee Winters seconded. Motion carried unanimously.

**AYES: FL, RN, AC, MF, JW**

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**Frank Lagorio, Chair**

ATTEST:  
SECRETARY TO THE BOARD



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**Stacey McNeill, Office Manager**